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	Document ID	P-MP-004Rev.00	Effective date	1 July 2022	
	Department	Management Planning	Version	1	

- Unofficial English translation -

AIRA & AIFUL Public Company Limited

Disclosure Policy


AIRA & AIFUL Public Company Limited is hereinafter referred to as the “**Company**”. In order to comply with the principles of good corporate governance, to adopt the good governance principles in business operations, to build confidence in shareholders, both as investors and as owners of the Company, or in stakeholders, as well as the moral and ethical management of the Board of Directors, therefore, the Company has established the disclosure policy as follows;

1 Objectives

- 1.1 To ensure that the Company's operations comply with good corporate governance principles, code of conduct in business operations and related laws.
- 1.2 To be transparent, auditable and to build confidence in shareholders both as investors and as owners of the company or other stakeholders.
- 1.3 To ensure that the Company will be a listed company that has effective oversight of information affecting its security price that cannot be disclosed. And there has been no disclosure of such information to specific groups of people before disclosing it to the general investors which may result in unfair and unfair trading advantages.
- 1.4 To be guidance for directors, executive managements, the Company’s employees and delegated spokespersons.

2 Scopes

- 2.1 This policy applies to directors, executive managements, the Company's employees and delegated spokespersons
- 2.2 This policy applies to all methods and communication channels, such as meetings, interviews, the Company's website, media, including providing verbal information such as telephone conversations with shareholders, investors, etc.
- 2.3 This policy applies to disclosures and information submitted to the Stock Exchange of Thailand, financial and non-financial information disclosure, including forecasts of business performance, direction of business operations, future investment projects or future business developments. The disclosures also include factual information, management discussion and analysis, documents or presentations by executive managements, annual reports, etc.

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2.4 This policy does not apply for disclosure of information related to public relations for activities that supports business in general, such as corporate social and environmental responsibility activities (CSR), etc.

3 Definition

“Important information” means material information that, when disclosed by improper means, could have a significant impact on the Company's ability to conduct business, impact on security prices or impact on investment decisions, including:

- 3.1 Information from the Company's public financial statements
- 3.2 Information related to the Company's business operations
- 3.3 Information related to forecasts of business performance, direction of business operation, future investment projects or future business developments
- 3.4 Information that the Stock Exchange of Thailand requires the Company to be obliged to disclose information to the public, such as the declaration of dividend payment, capital injections, issuance of new securities, major legal disputes, significant management changes, etc.

4 Disclosure Policy


The Company understands the importance of the management and conduct of business in accordance with the Principles of Good Corporate Governance, so that the disclosure of information is accurate, complete, transparent and equitable in compliance with the law and related regulations. Therefore, the Company sets up the disclosure policy so that the shareholders, investors, the public and stakeholders ensure that the Company's disclosure of information is accurate, transparent, equitable, clear, and on timely manner.

4.1 Spokespersons

- 4.1.1 Chief Executive Officer or Chief Financial Officer in charge of Accounting and Finance;
- 4.1.2 Directors;
- 4.1.3 Executives assigned to the role of investor relation;
- 4.1.4 Employees of the Company which are assigned to the role of investor relations.

4.2 Key principles and guidance for information disclosure

- 4.2.1 Information is accurate, transparent, equitable, clear, and on timely manner.
- 4.2.2 Reporting information submitted to official and regulatory bodies, information must be disclosed within deadlines and frequencies as required by law or official authorities, regulatory authorities, depending on the type of information.

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4.2.3 In the case, there is information made publicly in any significant matter, publish it on the Company's website.

4.2.4 Important information that affects the price of securities or may affect investment decisions or impact to shareholder benefits can be disclosed only after the information is officially published to the Stock Exchange of Thailand.

4.3 Information Disclosure's Channels

4.3.1 Reporting via the Stock Exchange of Thailand's press release channels. This will be used as the primary channel for disclosing the Company's information.

4.3.2 The Company's official website (www.aira-aiful.co.th)

4.3.3 The Company's official documents, including the annual reports, invitation letters to the Shareholders' Meeting, etc.

4.3.4 Public media, including public information through various communication channels, such as meeting with the Company's executives, telephone calls with investors, etc.

4.4 Information Disclosure's Omissions


4.4.1 Do not disclose confidential business information or information that, if disclosed, may be detrimental competitiveness, or information that has not yet been concluded or undergoing uncertain negotiations.

4.4.2 Avoid disclosing information about operations that affect security prices prior to the disclosure of the financial statements to the Stock Exchange of Thailand

4.4.3 Do not disclose information to discredit the other commercial competitors.

4.5 Procedures for leak information or rumors

In the cases, there are significant events, inaccurate news about the Company, references to inaccurate information, sensitive information leaked to other persons or disclosed prematurely which may cause rumors affecting the price of securities and/or the Company's operations, whether positively or negatively, the spokespersons will clarify important information and facts that should be disclosed through the Stock Exchange of Thailand and various disclosure channels immediately.

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4.6 Prohibition of security trading and information disclosure

- 4.6.1 No buying, selling, transferring or receiving securities and futures contracts prior to the public disclosure of financial information. This is to align with the Code of Conduct of the Company.
- 4.6.2 No information disclosure, no meetings or no clarification of information to investors and analysts in relation to the Company's operating results, within 15 days prior to reporting the results to the Stock Exchange of Thailand.

4.7 Maintaining and reviewing disclosure policies

Investor Relation Section is responsible for monitoring and reviewing this policy and providing a review of the policy once a year or when significant changes are made.